




# Am I Allowed to \*use ChatGPT and/or other AI tools to assist my learning?

Yes, use\* but the following terms and conditions apply:


 **This policy is for this class only:**

Please check with instructors of other classes to see what their AI policies may be. The guidelines for this class do not automatically apply to other classes  .

 **Attribution is still important:**

**Why?** Citing the work of other humans is a morally valuable and legally required principle that academia upholds. That principle continues to apply to human writing you use for this class. It also transfers to content generated by generative AI tools. Organizations like the MLA and APA have come up with guidelines on how to cite such content, which we will follow. 

 **Responsibility of content is still yours:**

**Why?** Generative AI tools can sometimes produce **factually incorrect**, biased, or potentially harmful outputs. As an author, it's your responsibility to verify any content you use from these tools for factual correctness, bias, and potential for social harm. 

 **Documentation of your use of AI is key:**

**Why?** If asked, you should be able to demonstrate how much of the work was done by you, and what role AI tools played in assisting you. How you choose to demonstrate that is up to you. Some suggestions include sharing transcripts of your ChatGPT chats using the “share” feature, adding statements about AI use at the end

**Keep scrolling to see the AI Graphic Organizer assignment...**

## Why do we need to keep track of our AI use?

This graphic organizer is designed to help you reflect on how to responsibly and ethically leverage AI to enhance your learning. I will also be using it to document our journey during this semester. 😊

### Directions:

- **Column 1** - Answer the questions by completing the sentence starters to ensure we use AI ethically and responsibly throughout the semester.
- **Column 2** - Describe **specifically** how you plan to use its output responsibly while doing your own original work.
  - Examples:
    - *"I will be using plagiarism checkers to help me cite properly, not conceal plagiarism."*
    - *"I will be using grammar checkers to improve my rough draft, not replace my editing."*
- For areas where AI's capabilities are limited or inaccurate (ex. research, quotes, etc.), confirm you will double-check any and all citations.

**Carefully completing this organizer will help ensure you integrate AI as a learning aid while producing completely original analysis and writing. This supports your academic integrity, AI proficiency, and overall critical thinking skills.**

Please complete this section <b>BEFORE</b> starting assignments in the unit we are working on.	
Question	Example Answer
What is the name of the assignment(s) the AI tool will be helping me with?	<i>The name of the assignment(s) are/is... a podcast.</i>

<b>What AI tool am I using or planning on using?</b>	<i>The tool I am using is... ChatGPT.</i>
<b>Why do I feel using this tool will assist in my learning?</b>	<i>I am using this tool to help me... this tool is helping guide me on different research articles to use, and topics to debate.</i>
<b>How did my instructor grant approval?</b>	<i>My instructor approved this AI tool... in class.</i>
<b>When did my instructor approve?</b>	<i>The date I received approval to use this AI tool was... 10/12/23</i>
<i>By completing this document, I am acknowledging and agreeing to my instructor's AI policy (shown above) and will continue to hold myself accountable to using this AI tool ethically and honestly.</i>	

<b>Please complete this section <b>AFTER</b> completing the assignments in the unit we worked on.</b>	
<b>Question</b>	<b>Answer</b>
<b>Did the AI tool assist me in the way I thought it would? (Return to your original answer in the table above).</b>	Yes, Chat GPT helped get me off of my “writers block” and helped me generate topics to debate, and issues to research.
<b>How much time did I spend tailoring my prompt and reviewing the output and was it worth the</b>	I spent alot of time, because everything I had my chatbot give me I went and researched it on my own as well. Generating and prompting the chatbot took

<b>time?</b>	some time, but it was worth it to generate more ideas on which topics and rebuttals I can look into.
<b>What strategies did I use to get the best results from the AI tool and how can I still improve?</b>	Role playing and rephrasing my prompt helped give me better results, I can improve by learning more simple, but stronger vocabulary for the chatboy.
<b>On a scale of 1-5, with 5 the very useful, how useful was the AI output for my assignment and why?</b>	4, the chatbot really helped me and I feel so much more confident in the effort and time I put into this assignment.
<b>Did I rely too heavily on the AI tool or use it appropriately to enhance my skills?</b>	I do not feel I relied too heavily on the AI, I feel I used it to enhance my skills. I did not take information directly from the chatbot, but I used the information and topics to research better and stronger ones.
<b>What challenges did I face in prompt engineering or interpreting AI output?</b>	I didn't correctly prompt my chatbot at first, I should have provided it with more information.
<b>What feedback can I provide the instructor to improve future AI learning experiences?</b>	I feel the chatbot helped me better understand the assignment, if I had to pick one "tool" to use it would be the chatbot. It helps me guide my thoughts, and not only that but it helps me stay on topic and think outside of how I would usually think since I have to re-prompt it.

